MOST IMMEDIATE

DELHI DEVELOPMENT AUTHORITY OFFICE OF THE CHIEF ACCOUNTS OFFICER

No.F{98(19)2009/DDA/ 351

Dated: 29th August'2014.

CIRCULAR No. KHO14

It has come to notice that there is wide difference between actual number of officers/officials as per manual pay bill register and as per system generated report. All concerned are, therefore, requested to identify the reasons for difference between two reports. Further, detail of actual strength of officers/officials as on 31st August'2014 may also be provided. List of actual strength should be compiled Wing-wise like Engineering/ Horticulture/Land Deptt. etc. with name of section where the employee is posted. Desired information must be compiled and forwarded to Finance Member/DDA under intimation to undersigned by 10.00 AM of 1st September'2014. It is further for information that Vice Chairman has desired to duscuss the issue on 01.09.2014 in the Senior Officers meeting.

(Amardeep Singh Chowdhary)
Chief Accounts Officer

All Chief Engineers.

Director (Hort.)South & North.

Dy.CAO(HQ)-3, Dy.FA(H)-II.

Copy to : Advisor to FM for kind information of the latter.

Chief Accounts Officer